

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0130-01589-0040

Date: December 16, 2022

To: The Mayor
The CouncilAttn: Heleen Ramirez, Legislative Coordinator, Mayor's Office
Patrice Lattimore, Council and Public Services Division, City Clerk's OfficeFrom: *for* Matthew W. Szabo, City Administrative Officer Subject: **PHASE II ECIVIS GRANTS MANAGEMENT PROGRAM – GRANT ACCEPTANCE PACKET FOR THE LOS ANGELES COUNTY GRANT AWARD DISPUTE RESOLUTION PROGRAM (RESTORATIVE JUSTICE)**

Attached is the Grant Acceptance Packet (Packet) for a grant award in the amount of \$118,851 from the County of Los Angeles Department of Consumer and Business Affairs for the period from July 1, 2022 through June 30, 2023 for the City Attorney's Dispute Resolution Program (DRP).

The DRP Neighborhood Justice Program (NJP) within the Office of the City Attorney provides eligible first-time, non-violent misdemeanor offenders the opportunity to participate in a pre-filing diversion program in-lieu of going through the traditional criminal justice system process. The grant award of \$118,851 will support the following program costs: \$115,417 for salaries, \$2,934 for office supplies, and \$500 for training expenses. The total program cost is \$188,702 and consists of \$118,851 in grant funds and \$69,851 in related costs, which are included in the City Attorney's 2022-23 Adopted Budget. Of this total amount in related costs, \$29,713 fulfills the 25 percent match requirement. There is no additional impact to the General Fund.

As a participant in the Phase II eCivis Grants Management Program, the City Attorney's Office submitted the Packet for review and analysis by the City Administrative Officer (CAO) Grants Oversight Unit and the assigned CAO analyst. This Office reviewed the Packet for completeness, conducted a concise analysis, prepared a Fiscal Impact Statement, and checked for compliance with the City's Financial Policies. The Packet consists of the following:

- Review of Grant Award and Acceptance Determination
- Department Request for Acceptance of Grant Award
- Grant Agreement

If you have any questions regarding the Grant Acceptance Packet, please contact Claire Su Kyung No at (213) 473-7520.

MWS:EFR:CN:04230047

Attachment

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Review of Grant Award and Acceptance Determination

Recipient City Department: Office of the City Attorney		Award Notification Date: July 1, 2022	
Grant Award Title: Dispute Resolution Program (Restorative Justice)		Grant Amount: \$137,810 Prior Grant Award(s): \$137,810	
Awarding Agency: County of Los Angeles			
Grant Agreement Number/Reference: DRP192008/C.F. 19-1194	Performance Start Date: 7/1/2022	Performance End Date: 6/30/2023	
Purpose: The Office of the City Attorney requests authority to accept a grant award of \$118,851 for the Fiscal Year 2022-23 Dispute Resolution Program (Restorative Justice) from the County of Los Angeles Department of Consumer and Business Affairs for the Dispute Resolution Program (Restorative Justice) with a performance period of July 1, 2022 through June 30, 2023. Funding will support the City's NJP Program which provides eligible first-time, non-violent misdemeanor offenders the opportunity to participate in a pre-filing diversion program in-lieu of the traditional criminal justice system. The total program cost of \$188,702 consists of \$118,851 in grant funds and \$69,851 in related costs not covered by the grant. These funds are included in the City Attorney's 2022-23 Adopted Budget, of which \$29,713 fulfills a required City match. This is the fourth year of a five-year grant award, renewable each year.			

Checklist for Grant Acceptance:	Yes	No	N/A	Comments
1. Authority for Grant Acceptance				
<ul style="list-style-type: none"> Department requests acceptance of the Grant 	X			() Terms/Conditions outlined in Award Notice/Grantor Agreement
2. Match Requirement Review				
<ul style="list-style-type: none"> Match Sources Identification completed 	X			() Obtain match requirements from Award Notice/Grantor Agreement
<ul style="list-style-type: none"> Additional Funds requested 		X		() Submit to CAO for review
3. Charter Section 1022 Determination				
<ul style="list-style-type: none"> Charter Section 1022 findings completed 			X	() Submit to CAO for review and determination
4. Provisions for Grant-Funded Contracts				
<ul style="list-style-type: none"> Standard and Grantor Provisions or equivalent language is included 			X	() Incorporate Provisions or Language into proposed agreement
<ul style="list-style-type: none"> Pro Forma Agreement RFP <input type="checkbox"/> MOU <input type="checkbox"/> PSA <input type="checkbox"/> 			X	() Submit to City Attorney for review and approval; copy to CAO
5. Personnel Authorities				
<ul style="list-style-type: none"> Department has submitted a request for position(s) 		X		() Review documents and make determination
6. Grant Implementation Recommendations				
<ul style="list-style-type: none"> Department has submitted grant implementation instructions 	X			() Submit to CAO for review
7. Controller Instructions for Fund/Accounts Set-Up				
<ul style="list-style-type: none"> Department has requested Funds/Accounts Set-up 	X			
8. Governing Body Resolution/Certification				
<ul style="list-style-type: none"> Department has submitted Resolution/Certification 			X	() Submit to CAO and City Attorney for review
9. Fiscal Impact Analysis				
<ul style="list-style-type: none"> Department has submitted Fiscal Impact Statement 	X			() Submit to CAO for review and determination

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Review of Grant Award and Acceptance Determination

10. Grant Award Summary

The Office of the City Attorney requests approval to accept the FY 2022-23 County of Los Angeles Department of Consumer and Business Affairs grant award of \$118,851 to support the Dispute Resolution Program (DRP) Restorative Justice for a grant performance period of July 1, 2022 through June 30, 2023. There is a City match requirement of \$29,713, or 25-percent of the grant. This is the fourth year of a five-year grant award period, with funding renewable every year.

The Neighborhood Justice Program (NJP) Dispute Resolution Program (DRP) Restorative Justice, provides eligible first-time, non-violent misdemeanor offenders the opportunity to participate in a pre-filing diversion program in-lieu of the traditional criminal justice system. The NJP operates both virtually and in-person through 12 community sites, including Family Source Centers, located throughout the City.

(Grant Award Summary continued on Page 3)

11. Recommendations

Pursuant to a review of departmental recommendations for this grant, please provide a complete list of necessary actions for implementation including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities, etc.

That the Council, subject to the approval of the Mayor:

1. Authorize the City Attorney or designee to approve the Standard Agreement with the County of Los Angeles Department of Consumer and Business Affairs for the period of July 1, 2022 through June 30, 2023, subject to the approval of the City Attorney as to form;
2. Accept funding in the amount of \$118,851 from the County of Los Angeles Department of Consumer and Business Affairs to maintain operations;
3. Approve the City cash and in-kind match in the amount of \$29,713 for the period of July 1, 2022 through June 30, 2023;
4. Authorize the Controller to:
 - a. Establish a receivable within Fund No. 368 in the amount of \$118,851 from the County of Los Angeles;
 - b. Establish a new appropriation account within Fund No. 368 as follows:

Account No. 12W702 - DRP RJ Grant - \$118,851;
 - c. Transfer \$115,417 from Fund No. 368, Account No. 12W702 to Fund No. 100, Department No. 12, Account No. 001010, Salaries, General;
5. Authorize the City Attorney, or designee, to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

12. Fiscal Impact Statement

Yes This Office finds that the Grant complies with City financial policies as follows (see below):
 No This Office finds that the Grant does not comply with City financial policies as follows (see below):

No additional Grant Fund appropriation is requested at this time. The balance of funds not supported by the grant are included in the City Attorney's 2022-23 Adopted Budget. The recommendations in this report are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against grant receipts.

Doc ID 04230047

Claire Su Kyung No	Edward F. Roes	<i>Yolanda Chavez</i>	12/12/2022
CAO Analyst	Chief	CAO/Assistant CAO	Date

10. Grant Award Summary (Continued from Page 2)

During FY 2021-22, the NJP initiated 619 diversion cases and successfully resolved 341 cases. A total of 20 mediators and 36 stakeholder groups underwent training. As of June 30, 2022, the NJP has received 6,542 referrals for diversion, initiated 4,048 diversion cases, and successfully resolved 3,775 cases. The NJP's total two-year citywide recidivism rate (including all 21 Los Angeles Police Department Area Divisions) is five percent. The NJP operates both virtually and in-person through 12 community panel sites including Family Source Centers located throughout the City of Los Angeles. The NJP participants completed 26,335 hours of community service throughout Los Angeles.

The total cost of the program is \$188,702, of which \$118,851 is reimbursable to the City as follows: \$115,417 in salaries, \$2,934 in office supplies, and \$500 in training expenses. The grant award will provide partial funding for one Deputy City Attorney III (15 percent) and full funding for one City Attorney Administrative Coordinator I (100 percent). The total for related costs is \$69,851, which include \$50,299 (fringe benefits) and \$19,552 (department administration and central services).

Of this total related costs amount, \$29,713 fulfills the 25 percent match requirement. Therefore, the total program cost of \$188,702 consists of \$118,851 in grant funds and \$69,851 in related costs. There is no additional impact to the General Fund, as the related costs are already included in the City Attorney's 2022-23 Adopted Budget.



MIKE FEUER
CITY ATTORNEY

MEMORANDUM

<p>To: The Honorable Eric Garcetti Mayor of Los Angeles City Hall Los Angeles, CA 90012 Attention: Heleen Ramirez</p>	<p>Honorable Members of City Council City of Los Angeles City Hall Los Angeles, CA 90012 Attention: Patrice Lattimore</p>
---	---

From: Janette Flintoft, Director of Grants Operations

Date: August 22, 2022

Re: FY 2022/23 Dispute Resolution Program (Restorative Justice)
CF # 19-1194

Transmitted herewith for Mayor and City Council consideration is FY 2022/23 funding totaling \$118,851 to provide ongoing support for three Dispute Resolution Program (DRP) positions. This figure reflects a \$20,000 reduction from FY 2021/22 due to decreased state funding availability through the California Dispute Resolution Program Act monies. Funding passes through the County of Los Angeles Department of Consumer and Business Affairs to grantees awarded through a competitive process. This term represents Year Four of a five year grant award for the period July 1, 2022 through June 30, 2023.

NJP provides eligible first-time, non-violent misdemeanor offenders a valuable opportunity to participate in a pre-filing diversion program in lieu of having their case filed and processed through the traditional criminal justice system. During FY 2021/22, NJP initiated 619 diversion cases and successfully resolved 341 of them. A total of 20 mediators and 36 stakeholder groups underwent training. As of June 30, 2022, NJP has received a total of 6,542 referrals for pre-filing diversion, initiated 4,048 diversion cases, and successfully resolved 3,775 of them. NJP's total two-year citywide recidivism rate (including all 21 Los Angeles Police Department area divisions) is five percent. NJP operates both virtually and in person through 12 community panel sites including Family Source Centers located throughout the City of Los Angeles. NJP participants have completed 26,335 hours of community service throughout Los Angeles.



City of Los Angeles
Grant Award Notification and Acceptance

Recipient Department			
This Grant Award is: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Suballocation			
Grants Coordinator:	Saminh Greenberg	E-Mail:	saminh.greenberg@lacity.org Phone: 213-978-3926
Project Manager:	Saminh Greenberg	E-Mail:	saminh.greenberg@lacity.org Phone: 213-978-3926
Department/Bureau/Agency:	City Attorney	Date:	08/22/2022

Grant Information				
Name of Grantor:		Pass Through Agency:		
County of Los Angeles Department Dept of Consumer and Business Affairs				
Grant Program Title:		Notification of Award Date:		
Dispute Resolution FY 2022-23 (Restorative Justice) Department: City Attorney		07/01/2022		
Funding Source (Public / Private):	Grant Type:	Funds Disbursement:	Agency's Grant ID:	
County/Regional	Competitive/Discretionary	Reimbursement	CFDA#: 19-1194	
			Other ID#:	
			eCivis ID#:	
Match Requirement:	Yes	Amount:	\$29,713.00	%Match 25
Match Type:	Cash/In-Kind	Identify Source of Match:		
Fiscal Information:	Awarded Funds:	Match/In-Kind Funds:	Additional/Leverage Funds:	Total Project Budget:
	\$118,851.00	\$29,713.00		\$148,564.00

Approved Grant Budget Summary				
Category	Awarded	Match	Additional	Explanation
Personnel				
Salaries & Wages	\$115,417.00	\$0.00		Staff
Materials/Supplies				
Office Supplies	\$2,934.00	\$0.00		supplies
Other				
Staff training/workshops/TA	\$500.00	\$0.00		training
Total	\$118,851.00	\$0.00		

Approved Project	
Descriptive Title of Funded Project: Dispute Resolution FY2022-23 (Restorative Justice)	
Performance Period Start/End Dates (Month/Day/Year):	
Start: 07/01/2022	End: 06/30/2023
Citywide: All	
Affected Council District(s): All	
Affected Congressional District(s): All	
Purpose:	
Identify Internal Partners (City Dept/Bureau/Agency):	
Identify External Partners: Family Source Centers in Los Angeles that host community panels.	

Summary

Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.

NJP provides eligible first-time, non-violent misdemeanor offenders a valuable opportunity to participate in a pre-filing diversion program in lieu of having their case filed and processed through the traditional criminal justice system. During FY 2021/22, NJP initiated 619 diversion cases and successfully resolved 341 of them. A total of 20 mediators and 36 stakeholder groups underwent training. As of June 30, 2022, NJP has received a total of 6,542 referrals for pre-filing diversion, initiated 4,048 diversion cases, and successfully resolved 3,775 of them. NJPs total two-year citywide recidivism rate (including all 21 Los Angeles Police Department area divisions) is five percent. NJP operates both virtually and in person through 12 community panel sites including Family Source Centers located throughout the City of Los Angeles. NJP participants have completed 26,335 hours of community service throughout Los Angeles.

Recommendations

Please provide a complete list of necessary actions for implementation, including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities (such as contract and position authorities).

We therefore request that the City Council, subject to the approval of the Mayor:

1. AUTHORIZE the City Attorney or his designee to approve the Standard Agreement with the County of Los Angeles Department of Consumer and Business Affairs for the period of July 1, 2022 to June 30, 2023, subject to the approval of the City Attorney as to form.
2. ACCEPT funding in the amount of \$118,851 from the County of Los Angeles Department of Consumer and Business Affairs to maintain operations.
3. APPROVE the City cash and in-kind match in the amount of \$29,713 for the period of July 1, 2022 through June 30, 2023.
4. AUTHORIZE the Controller to:
 - a. Establish a receivable within Fund 368 in the amount of \$118,851 from the County of Los Angeles
 - b. Establish a new appropriation account within Fund 368 as follows:
Account 12W702 – DRP RJ Grant - \$ 118,851
 - c. Transfer \$115,417 from Fund 368, Department 12, Account 12W702 to Fund 100, Department 12, Account 001010 – Salaries General.
5. AUTHORIZE the City Attorney to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer and instruct the Controller to implement the instructions.

Fiscal Impact Statement

Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.

The total cost of the FY 2022-23 Dispute Resolution Program (Restorative Justice) is \$188,701 of which \$118,851 will be reimbursed by the County of Los Angeles, Department of Consumer and Business Affairs. There is a match requirement of \$29,713, which will be satisfied through indirect costs. The City's general fund contribution is \$40,138.

Acceptance Packet

The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Acceptance Packet and are attached for review by the CAO Grants Oversight Unit:

<input type="checkbox"/> Grant Award Notification and Acceptance	<input type="checkbox"/> Copy of Award Notice	
<input checked="" type="checkbox"/> Grant Project Cost Breakdown (Excel Document)	<input checked="" type="checkbox"/> Copy of Grant Agreement (if applicable)	
<input checked="" type="checkbox"/> Detail of Positions and Salary Costs (Excel Document)	<input type="checkbox"/> Additional Documents (if applicable)	
Department Head Name:	Department Head Signature:	Date:

For CAO Use Only

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:

- Complete The Acceptance Packet has been forwarded to appropriate CAO analyst
- Returned to Department (Additional information/documentation has been requested.)
- Flagged (See comments below.)

Comments:

CAO Grants Oversight Unit Signature:

Date:

Recommendations

Please provide a complete list of necessary actions for implementation, including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities (such as contract and position authorities).

TEST TEST TEST TEST

Fiscal Impact Statement

Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.

Acceptance Packet

The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to all requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its review by the CAO Grants Oversight Unit:

- Grant Award Notification and Acceptance
- Grant Project Cost Breakdown (if applicable)
- Detail of Positions and Salary Cost

- Copy of Award Notice
- Copy of Grant Agreement (if applicable)
- Additional Documents (if applicable)

Department Head Name:

Jessie Elliott

Signature:

Date:

8/22/22

Restoration Submitted 8/22

CAO Use Only

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:

- Complete The Acceptance Packet has been forwarded to appropriate CAO analyst
- Returned to Department (Additional information/documentation has been requested.
- Flagged (See comments below.)

Comments:

CAO Grants Oversight Unit Signature:

Date:

FY 22-23 DISPUTE RESOLUTION PROGRAM BUDGET BUDGET SUMMARY

AGENCY NAME: Office of the Los Angeles City Attorney SUBWARD #: DRP192008
 ADDRESS: 200 N. Spring Street, 23rd Floor, Los Angeles, CA 90012 AMENDMENT #: 3
 CONTACT NAME: Mike Feuer CONTACT PHONE: (213) 978-8100

SERVICE CATEGORY: Restorative Justice

A. FUNDING SUMMARY

PROGRAM FUNDING AMOUNT			
PROGRAM FUNDING*	SUBRECIPIENT MATCH **		GRAND TOTAL
	CASH	IN-KIND	
\$ 118,851.00	\$ 29,713.00	\$ -	\$ 148,564

B. PERSONNEL COSTS & NON-PERSONNEL COSTS

LINE ITEM EXPENDITURES				
LINE ITEM	PROGRAM FUNDING	SUBRECIPIENT MATCH		GRAND TOTAL
		CASH	IN-KIND	
Staff Salaries & Wages	\$ 115,417	\$ -	\$ -	\$ 115,417
Staff Fringe Benefits	\$ -	\$ 29,713	\$ -	\$ 29,713
Non-Personnel Costs	\$ 3,434	\$ -	\$ -	\$ 3,434
Total	\$ 118,851	\$ 29,713	\$ -	\$ 148,564

C. OTHER BUDGET COSTS

LINE ITEM EXPENDITURES				
LINE ITEM	PROGRAM FUNDING	SUBRECIPIENT MATCH		GRAND TOTAL
		CASH	IN-KIND	
Lower Tier Subrecipients Cost	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -

Notes:

* The Program Funding must match the amount indicated in your agency's Award Letter.

** Match must be at a minimum 25% of the Program Funding amount.

**FY 22-23 DISPUTE RESOLUTION PROGRAM BUDGET
LINE ITEM DETAIL**

AGENCY NAME: Office of the Los Angeles City AttorneySUBAWARD #: DRP192008AMENDMENT #: 3**SERVICE CATEGORY:** Restorative Justice

LINE ITEM EXPENDITURES				
PERSONNEL COSTS	Program Funding	Subrecipient Matching Share		GRAND
		Cash	In-kind	TOTAL
	(A)	(B)	(C)	(SUM A+B+C)
Staff Salaries & Wages	\$ 115,417			\$ 115,417
Staff Fringe Benefits		\$ 29,713		\$ 29,713
Sub-Total Personnel Costs	\$ 115,417	\$ 29,713	\$ -	\$ 145,130

NON-PERSONNEL COSTS	Program Funding	Subrecipient Matching Share		GRAND TOTAL
		Cash	In-kind	(SUM A+B+C)
	(A)	(B)	(C)	
Facility Rent				\$ -
Utilities (Telephone, Gas, Electricity, Water)				\$ -
Janitorial Services				\$ -
Maintenance Repairs				\$ -
Equipment Purchase/Lease ¹				\$ -
Office Supplies	\$ 2,934			\$ 2,934
Training Materials				\$ -
Consumable Supplies				\$ -
Advertisement				\$ -
Print / Reproduction				\$ -
Professional Services/Consultants ²				\$ -
Lower Tier Subrecipient ¹				\$ -
Audit				\$ -
Travel				\$ -
Meeting/Conferences				\$ -
Insurance:				\$ -
A) Liability/Automobile				\$ -
B) Building				\$ -
Staff Training/Workshops/TA	\$ 500			\$ 500
Other				\$ -
Sub-Total Non-Personnel Costs:	\$ 3,434	\$ -	\$ -	\$ 3,434

Notes:

- 1 Equipment purchase/lease agreements require prior County approval
- 2 Professional Services/Consultant/Subcontractors require prior County approval
- 3 Travel is limited to (2) two staff and requires prior County approval

FY 22-23 DISPUTE RESOLUTION PROGRAM BUDGET LINE ITEM DETAIL

AGENCY NAME: Office of the Los Angeles City Attorney

SUBAWARD #: DRP192008
AMENDMENT #: 3

SERVICE CATEGORY: Restorative Justice

FY 22-23 DISPUTE RESOLUTION PROGRAM BUDGET LINE ITEM DETAIL				
LOWER TIER SUBRECIPIENT COSTS	Program Funding	Subrecipient Matching Share		GRAND
		Cash	In-kind	TOTAL
	(A)	(B)	(C)	(SUM A+B+C)
				\$ -
				\$ -
				\$ -
				\$ -
Sub-Total Lower Tier Subrecipient Costs	\$ -	\$ -	\$ -	\$ -

Notes:

AMENDMENT NO. 3
TO SUBAWARD BY AND BETWEEN
COUNTY OF LOS ANGELES
DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS
AND
OFFICE OF THE LOS ANGELES CITY ATTORNEY
FOR
DISPUTE RESOLUTION PROGRAM (DRP)
SUBAWARD PERIOD JULY 2022 – JUNE 2023
SUBAWARD NUMBER DRP192008

This Amendment No. 3 is made and entered in accordance with Section 8.0, Standard Terms and Conditions, Subsection 8.1, Amendments, of the above referenced Subaward Number DRP192008 by and between

COUNTY OF LOS ANGELES THROUGH ITS
DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS (“DCBA”) (hereinafter
“County”),

and

OFFICE OF THE LOS ANGELES CITY ATTORNEY
(hereinafter “Subrecipient”)

Business Address:
200 N. Spring Street, 23rd Floor
Los Angeles, CA 90012

RECITALS

WHEREAS, reference is made to that certain document entitled “Office of the Los Angeles City Attorney Subaward Number DRP192008” executed on date June 27, 2019, (hereafter “Subaward”); and

WHEREAS, the parties hereto have previously entered into the above referenced Subaward for the purpose of providing Dispute Resolution Program (DRP) services as provided in California Business and Professions Code Sections 465-471.5; and

WHEREAS, the parties hereto have previously entered into the above referenced Subaward Amendment No. 1 to exercise the County's delegated authority to enter into the first option year, effective July 1, 2020 through June 30, 2021, and to allocate Fiscal Year 2020-21 DRP funding as further described herein; and

WHEREAS, the parties hereto have previously entered into the above referenced Subaward Amendment No. 2 to exercise the County's delegated authority to enter into the second option year, effective July 1, 2021 through June 30, 2022, and to allocate Fiscal Year 2021-22 DRP funding as further described herein; and

WHEREAS, it is the intent of the parties to enter into this Subaward Amendment No. 3 to exercise the County's delegated authority to enter into the third option year, effective July 1, 2022 through June 30, 2023, and to allocate Fiscal Year 2022-23 DRP funding as further described herein; and

WHEREAS, Subaward provides that further changes to its terms may be made in the form of a written Amendment, which is formally approved and executed by the parties.

NOW THEREFORE, the parties hereto agree as follows:

1. This Amendment shall commence upon execution by all parties.
2. Section 5.0, Subaward Sum, Subsection 5.1, Total Subaward Sum, Subsection 5.1.2, Funding Allocations, Subsection 5.1.2.1 is deleted in its entirety and replaced as follows:
 - 5.1.2.1 During the term of this Subaward, Subrecipient shall receive funding for providing the Services outlined in this Subaward. ("Subaward Sum" or "Maximum Subaward Sum"). The Maximum Subaward Sum for this Subaward is **\$532,281**, and broken out as follows:
 - FY 2019-20: \$137,810
 - FY 2020-21: \$137,810
 - FY 2021-22: \$137,810
 - FY 2022-23: **\$118,851**
3. Section 5.0, Subaward Sum, Subsection 5.1, Total Subaward Sum, Subsection 5.1.2, Funding Allocations, Subsection 5.1.2.5 is deleted in its entirety and replaced as follows:
 - 5.1.2.5 Subaward Sum Year 2 Funding Source(s)
 - 5.1.2.5.1 The Subaward Sum Year 2 for this Subaward is comprised of monies which are identified by the funding source(s) or governing statute(s) listed below. The funding source(s) and governing statute(s) authorize County to use these monies to provide Program Services.

5.1.2.5.2 Dispute Resolution Program Act Year 2 funds available for use for contracted DRP Services: **\$137,810**

4. Section 5.0, Subaward Sum, Subsection 5.1, Total Subaward Sum, Subsection 5.1.2, Funding Allocations, Subsection 5.1.2.6 is added as follows:

5.1.2.6 Subaward Sum Year 3 Funding Source(s)

5.1.2.6.1 The Subaward Sum Year 3 for this Subaward is comprised of monies which are identified by the funding source(s) or governing statute(s) listed below. The funding source(s) and governing statute(s) authorize County to use these monies to provide Program Services.

5.1.2.6.2 Dispute Resolution Program Act Year 3 funds available for use for contracted DRP Services: **\$137,810**

5. Section 5.0, Subaward Sum, Subsection 5.1, Total Subaward Sum, Subsection 5.1.2, Funding Allocations, Subsection 5.1.2.7 is added as follows:

5.1.2.7 Subaward Sum Year 4 Funding Source(s)

5.1.2.7.1 The Subaward Sum Year 4 for this Subaward is comprised of monies which are identified by the funding source(s) or governing statute(s) listed below. The funding source(s) and governing statute(s) authorize County to use these monies to provide Program Services.

5.1.2.7.2 Dispute Resolution Program Act Year 4 funds available for use for contracted DRP Services: **\$118,851**

6. Section 1.0, Scope of Work, Subsection 1.3, Dispute Categories, Subsection 1.3.1, Community, of Exhibit A, Statement of Work, is deleted in its entirety and replaced as follows:

1.3.1 **Community:** Community disputes are those for which no court action has been initiated or for which resolution services are not required on the day of hearing. These may include, but are not limited to, disputes between consumers and merchants, tenants and landlords, businesses, coworkers, neighbors, students, and family members. This may also include disputes between representatives of law enforcement and members of the community.

7. Section 10.0, Specific Work Requirements, Subsection 10.2, Community Dispute Resolution, **first paragraph only**, of Exhibit A, Statement of Work, is deleted in its entirety and replaced as follows:

10.2 **Community Dispute Resolution:** Community Dispute Resolution Subrecipient shall provide service to requesting individuals who reside, conduct business, or operate, in the Los Angeles County Service Planning Area(s) (SPA(s)), as further defined in Exhibit P, Definitions, for which Subrecipient is approved by County to address disputes and for which no court action has been initiated or for which resolution services are not required on the day of hearing for a **maximum unit rate of \$740 per resolved case.**

8. Section 10.0, Specific Work Requirements, Subsection 10.2, Community Dispute Resolution, Subsection 10.2.2, Minimum Cases Resolved, Subsection 10.2.2.3, Resolved Cases in Other Areas, of Exhibit A, Statement of Work, is deleted in its entirety and replaced as follows:

10.2.2.3 Resolved Cases in Other Areas

Beginning July 1, 2022 through June 30, 2023, Subrecipients shall be allowed to count a maximum of twenty (20) percent of Subrecipient's total Resolved Cases for cases resolved in which all parties to a dispute are outside of a Subrecipient's contracted area(s).

9. Section 10.0, Specific Work Requirements, Subsection 10.3, Civil Court Connected Dispute Resolution, Subsection 10.3.5, Resolved Cases in Other Areas, of Exhibit A, Statement of Work, is deleted in its entirety and replaced as follows:

10.3.5 Resolved Cases in Other Areas

Beginning July 1, 2022 through June 30, 2023, Subrecipients shall be allowed to count a maximum of twenty (20) percent of Subrecipient's total Resolved Cases for cases resolved in which all parties to a dispute are outside of a Subrecipient's contracted area(s).

10. Section 10.0, Specific Work Requirements, Subsection 10.4, Restorative Justice Dispute Resolution, Subsection 10.4.7, Resolved Cases in Other Areas, of Exhibit A, Statement of Work, is deleted in its entirety and replaced as follows:

10.4.7 Resolved Cases in Other Areas

Beginning July 1, 2022 through June 30, 2023, Subrecipients shall be allowed to count a maximum of twenty (20) percent of Subrecipient's total Resolved Cases for cases resolved in which all parties to a dispute are outside of a Subrecipient's contracted area(s).

11. Exhibit 1, County Recognized Holidays, shall be replaced with Exhibit 1-A and is attached hereto and incorporated herein by reference.

12. Exhibit W, Budget, "Exhibit W-3 (C), Budget FY 2022-2023," is added as an addendum to "Exhibit W, Budget," and is attached hereto and incorporated herein

by reference.

13. Exhibit X, Mandated Program Requirements (MPS), "Exhibit X-3 (C), MPS FY 2022-23," is added as an addendum to "Exhibit X, MPS," and is attached hereto and incorporated herein by reference.

All other terms and conditions of the Subaward shall remain in full force and effect.

(signature page to follow)

AMENDMENT NO. 3
TO SUBAWARD
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND
OFFICE OF THE LOS ANGELES CITY ATTORNEY
SUBAWARD NUMBER DRP192008

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment No. 3 to be subscribed on its behalf by the Department of Consumer and Business Affairs, and the Subrecipient has subscribed the same through its authorized officer. The persons signing on behalf of the Subrecipient warrant under penalty of perjury that he or she is authorized to bind the Subrecipient.

COUNTY OF LOS ANGELES

By _____
RAFAEL CARBAJAL
DIRECTOR
CONSUMER AND BUSINESS AFFAIRS

Date _____

OFFICE OF THE LOS ANGELES CITY ATTORNEY

By _____
MIKE FEUER
CITY ATTORNEY

Date _____

APPROVED AS TO FORM:

DAWYN R. HARRISON
Acting County Counsel

By _____
Deputy County Counsel

COUNTY RECOGNIZED HOLIDAYS

New Year's Day.....	January 1
Martin Luther King Jr.'s Birthday.....	The third Monday in January
Presidents' Day.....	The third Monday in February
Cesar Chavez.....	The last Monday in March
Memorial Day.....	The last Monday in May
Juneteenth.....	June 19
Independence Day.....	July 4
Labor Day.....	The first Monday in September
Indigenous People's Day.....	The second Monday in October
Veterans Day.....	November 11
Thanksgiving Day.....	The fourth Thursday in November
Friday after Thanksgiving.....	The Friday following the Fourth Thursday in November
Christmas.....	December 25

- * If January 1st, June 19th, July 4th, November 11th, December 25th falls upon a Saturday, the preceding Friday is a holiday.
- * If January 1st, June 19th, July 4th, November 11th or December 25th falls upon a Sunday, the following Monday is a holiday.